

EMPLOYMENT OPPORTUNITY

Clark County, Nevada

MANAGER FAMILY SERVICES

Clark County Department of Family Services

\$71,884.80- \$ 111,404.80 Annually

Clark County Department of Family Services

Department of Family Services (DFS) is the local public child welfare agency whose role is to help keep children safe. Protecting children from abuse and neglect by partnering with our community to build safe, nurturing and stable families, to support family preservation when possible, to provide permanent families for those children who cannot safely return home and to ensure the well-being of children in our care.

Additional information about DFS may be found at: [Department of Family Services](#)

The Position

THIS IS AN EXEMPT POSITION IN ACCORDANCE WITH NRS 245.216 AND ANY RULES OR PROCEDURES GOVERNING THE COMPETITIVE PROCESS DO NOT APPLY

The Manager Family Services position provides oversight to staff assigned in one or more of the following divisions: Child Protective Services (CPS), Intake, Child Receiving/Placement, Shelter/Family Visitation Service, Medical Services, Permanency Case Management (Out-of-Home, In-Home or Adoptions), Foster Parent Recruitment and Licensing, Fiscal Services and/Eligibility, Quality Assurance/Improvement, Administrative Services

Minimum Qualifications

Education and Experience: Master's Degree in one of the following areas: Social Work, Criminal Justice, Psychology, Human or Social Services, Sociology, Education or Special Education, Public or Business Administration, Behavioral Science, Counseling, Early Childhood, Health Science, Child Development, Nursing, Communications, Marketing or a related field; OR Bachelor's Degree and an additional two (2) years of directly related full-time professional level experience, as indicated above, may be considered as a substitute for the advanced degree. AND five (5) years of full-time professional level experience providing protective casework/counseling services, assessments or treatment services or performing administrative, managerial, organizational analysis or budgetary experience in a child welfare, education, social service, juvenile justice and/or residential setting; three (3) years of which were at the supervisory or managerial level in one or more elements of a comprehensive child welfare, education, social service, juvenile justice and/or residential system. OR five (5) years of supervisory or managerial experience in one or more elements of a comprehensive child welfare, education, social service, juvenile justice and/or residential system.

Background Investigation: Employment is contingent upon successful completion of a background investigation. Periodically after employment background investigations may be conducted.

Pre-Employment Drug Testing: Employment is contingent upon the results of a pre-employment drug examination.

Licensing and Certification: Must possess a valid Nevada Class C driver's license at time of appointment.

Working Conditions: Work under potentially abusive, hazardous or emergency conditions.

Compensation and Benefits

Salary range is negotiable. Placement within the range will be based on the candidate's qualifications and experience. This position participates in the Clark County Management Compensation Plan, which includes a plan for merit and salary adjustments and bonuses. Clark County offers a comprehensive benefits package that includes:

- Comprehensive Group Health Insurance Plan
- Service-Connected Disability Insurance
- Long-Term Disability Insurance
- Deferred Compensation
- Severance Pay
- Vacation
- Sick Leave
- Paid Holidays
- Employer-Paid Retirement
- Credit-Union Eligibility
- Car Allowance
- **Additional Consideration** - Nevada has no State Income Tax

How to Apply

Please send resume to: DFSHRRcruiting@ClarkCountyNV.gov

Closing Date: This is a continuous recruitment which may close at any time when sufficient applications are received.

Qualifying education and experience must be clearly documented on the submitted resume, which should include your education, professional experience, certifications and other relevant information related to this position.

Please include **three (3)** professional references in resume. References will not be contacted until mutual interest has been established.

Any questions regarding the process should be directed to:
Robynn Bell, Human Resources Analyst-Human Resources
Phone (702) 455-6476 • Fax (702) 566-962
E-mail: DFSHRRcruiting@ClarkCountyNV.gov



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